



OFFICE OF THE INSPECTOR GENERAL,
PAKISTAN RAILWAYS POLICE,
CPO, LAHORE.

REVISED STANDING ORDER NO.38/2022

In order to regulate the transfers/postings of upper/lower subordinates of executive and ministerial staff of PRP, the following procedure shall be adopted:

1. The minimum tenure of posting of PRP employees at one place shall be one (1) year whereas the maximum tenure of posting shall be two (2) years. However, the minimum tenure at hard stations shall be six (6) months.

Provided that the minimum tenure of posting to the extent of Constables/Head Constables at one place shall be one year and on completion of that he may be transferred on available vacancies. However, minimum tenure at hard stations shall be six (6) months except Quetta Division where the minimum tenure shall be one (1) year.

2. The second posting at the same place shall not be allowed before the expiry of three (3) years after the first posting.

Provided that the second posting at the same place to the extent of Constables/Head Constables shall not be allowed before the expiry of one (1) year after the first posting.

3. Such PRP employees who have completed two (2) years tenure at present place of posting shall be transferred/ posted to other stations immediately by obtaining three (3) options from the official concerned. In case of non availability of vacancy at the requested place of postings of the employee, concerned SRP should post the official to nearest unit of the three options.

4. While carrying out transfer/posting of an official from Railway Police Station (RPS), the said official should not be posted to Circle/RPP of the said RPS except for big cities like Peshawar, Rawalpindi, Lahore, Multan, Rohri, Karachi and Quetta.

Provided that while carrying out transfers/postings of Constables/Head Constables from Railways Police Stations (RPSs), they may be posted to Circles/RPPs of the said RPSs and any other Railways Police Station (RPS).

5. In case of transfer of an official from Railway Police Station (RPS), he may not be posted to any other Railway Police Station (RPS), rather he would be posted to a Circle post, RPL or RPP.
6. If a PRP official requests for his premature transfer on compassionate grounds back to same station where he has already served, the concerned SRP after verifying the facts shall forward the case to CPO/PRP, Lahore where the committee headed **by the concerned DIG/PRP** and assisted by AIG/Admn, DSP(Legal), Registrar and OS/Admn as its members would submit recommendations to the Inspector-General.
7. The minimum tenure period of Incharges (SHOs, Line Officers, Reserve Inspectors, Circle Incharges, Moharrirs & Naib Moharrirs) shall be six (6) months and the maximum tenure shall be one (1) year.
8. In case of transfer of an official on complaint basis, he shall not be posted back at the same place of posting before expiry of two (2) years of first posting. The condition is also applicable to steno-typist, ministerial and menial staff.
9. Transfers/postings of employees will be carried out against vacancies (as per sanctioned strength) and no official will be temporarily posted at Railway Police Station, RPP or traffic post and Circle, except the officials posted in SRP offices or CPO/PRP, Lahore whose tenure of posting shall be two (2) years and their postings will be maintained in concerned Railway Police Lines.
10. In each Railway Police Station (RPS), one well educated official in the rank of Head Constable/Constable preferably law graduate shall be posted as Naib Court to maintain the record of under trial cases, who will send progress on weekly basis to the DSRP/Legal PRP, CPO, Lahore through proper channel to be maintained by the Crimes & Legal Branch of PRP, CPO, Lahore.
11. SHOs shall not be posted to home districts as far as possible except for big cities like Peshawar, Rawalpindi, Lahore, Multan Rohri, Karachi and Quetta.
12. Postings to the following "technical" posts will be made by the SsRP from amongst the trained staff, subject to availability and the conditions mentioned below:
(a) Moharrir (b) CDI (c) Armourer (d) MTO (e) Traffic staff.
Postings to the above "Technical" posts shall be made subject the observance of the following conditions:
 - i) The condition of tenure of two (2) years would be as much applicable to "technical" as to non-technical posts.
 - ii) In case more than one trained official is available for a particular "technical" post, it should be rotated among all of them, at prescribed intervals, basing on their integrity and efficiency.
13. PRP lady officials are exempted from this policy and would preferably be posted to the places nearest to their districts of domicile.

Traffic Guard

The tenure of traffic guard will be six (6) months. Moreover, second tenure at traffic guard shall not be allowed before the expiry of two (2) years of first posting.

Ministerial Staff

The normal tenure of ministerial staff on one seat to another or one branch to another will be minimum three (3) years and maximum tenure will be four (4) years. However, on complaint, ministerial staff can be transferred to other divisions.


Inter-divisional Transfer/Posting

- i) In case of inter-divisional transfer of PRP official at his own request (including request under wedlock policy) or on mutual basis, he will be assigned seniority at the bottom of PRP official of his category (i.e. lists A, B-I or Lower/Intermediate School Courses qualified).
- ii) The seniority of PRP official transferred to other division on complaint basis will remain in his parent division. The maximum tenure of inter-divisional transfer of PRP official on complaint basis shall be three years.
- iii) In case of inter-divisional transfer of PRP official on administrative grounds, he will be assigned seniority in new PRP Division according to Civil Servants Seniority Rules-1993.

Wedlock Policy

All efforts would be made to ensure that wed-lock policy is implemented in true letter and spirit. The above cited committee will examine the cases of PRP personnel regarding their transfers/postings under wed-lock policy and will submit recommendations to the competent authority.

Any deviation from the above directions shall be viewed seriously.


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